

# Amendment to RFP 26-003-02, dated 03/20/2026 (5 Amendments below)

The highlighted text below are corrections to the RFP.

## Amendment #1

### Section 1 – Administrative Overview

#### 1.8 Submission of Proposals

H. Paragraph 3, shall read as follows:

“...Proposals shall be submitted using Offeror’s exact legal name as registered with the Department of Commerce and Consumer Affairs. Failure to do so may delay proper execution of the Contract. The authorized signature on the Offer form shall be an original signature in ink or, if in an electronic format, accompanied by the e-signature audit page. If the unsigned or the affixed signature is a facsimile or a photocopy, the Vendor shall be automatically rejected unless accompanied by the other material, containing an original signature, indicating the Vendor’s intent to be bound...”

## Amendment #2

### Section 1 – Administrative Overview

#### 1.14 Cancellation of Request for Proposal

The RFP may be canceled and any or all proposals may be rejected in whole or in part, when it is determined to be in the best interest of the State pursuant to HAR § 3-122-96.

## Amendment #3

### Section 2- Service Specifications

#### 2.1 Introduction

#### E. Solution Description

Paragraph #4.

“...The solution shall be implemented...platforms). No preference will be given to a proposed portal solution built within a DOH-owned and managed cloud environment...”

( **Clarification:** The proposed solution shall be delivered as a Software-as-a-Service (SaaS) offering. Under this model, the OHSM will access and use the application while all underlying components-including hosting, infrastructure, networking, security, data storage, application management, system updates, backups, monitoring, and technical support-are fully provisioned, maintained, and administered by the Vendor. The Vendor shall be solely responsible for selecting, providing, and managing the cloud environment in which the solution operates, ensuring that it meets all applicable federal, state, and departmental security, compliance, and performance requirements. The SaaS solution shall be accessible to OHSM users through a secure, Vendor-managed platform without the need for OHSM to install, configure, or maintain any hardware or software other than standard end-user devices and internet connectivity. )

## Amendment #4

### Section 2 – Service Specifications

#### 2.2 General Requirements

#### C. Personal Qualifications

Paragraph #2

“...The selected Offeror...DOH expects Offerors to propose the total number of full time equivalent (“FTE”) positions to the OHSM VRS project based on their project methodology and approach. The OHSM requires...written approval...”

## Amendment #5

### Section 3 – Scope of Work

#### 3.1 DDI-Project Stages

#### D. Configuration and Development:

3. Data Management Plan – (5<sup>th</sup> Sentence)

“...The Offeror shall provide a documented approach that addresses integration with existing OHSM systems and optimizes the new data model for modern analytical use cases. The use of generative artificial intelligence is optional and is not a requirement...”

( **Clarification:** For an AI ready VRS system, the program, data, controls, and operating model should be prepared to safely and effectively integrate AI (analytics, decision support, automation) without compromising privacy, security, or statutory obligations. The AI readiness should span governance, interoperability/data quality, security and privacy controls, risk management, and operation tailored to birth, marriage, and death records.

Example AI use cases include patterns in birth and deaths (i.e. - spikes by population area or cause); Linking respiratory outbreak with death records; forecast certificate issuance times; reconciliation for State Territorial Exchange of Vital Events (STEVE) or other exchange platforms; optimize the data model for analytical use cases; and exporting iterative database exports.

There are state-wide and department AI guidelines:

<https://data.hawaii.gov/wp-content/uploads/2025/09/CDO007-GenAI-Assistant-Technologies-Usage-Guidelines-NEW.pdf> )